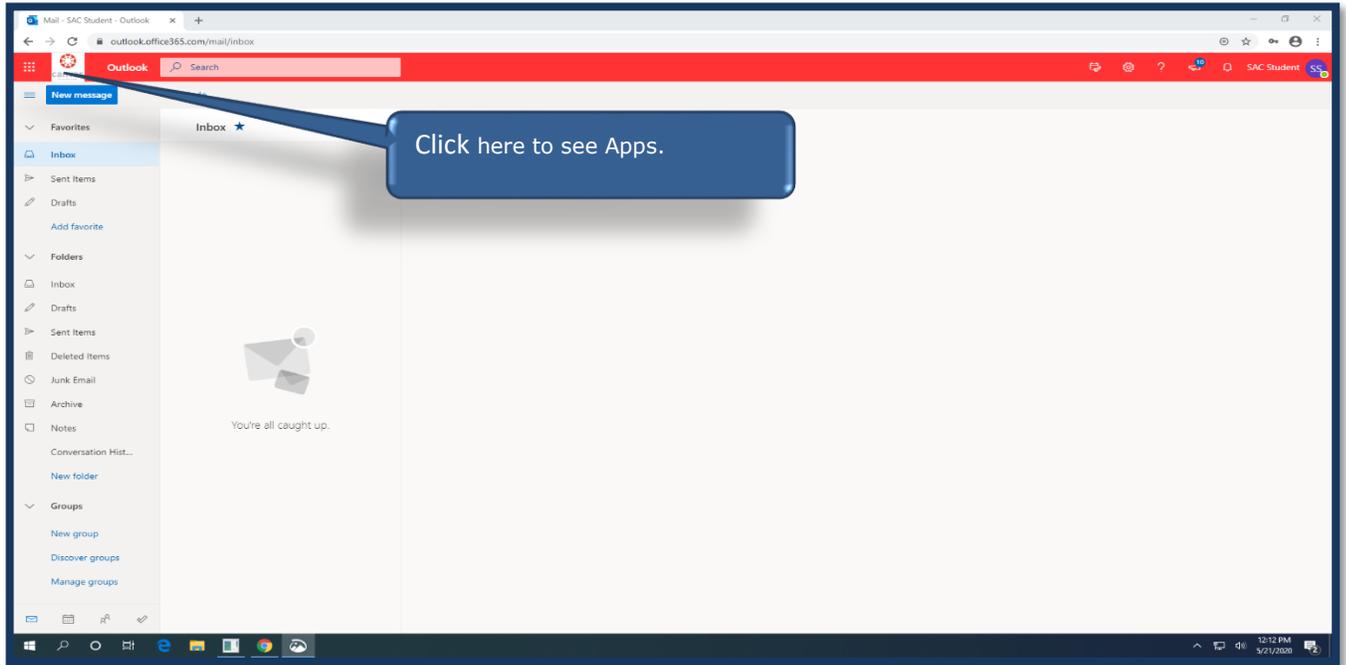


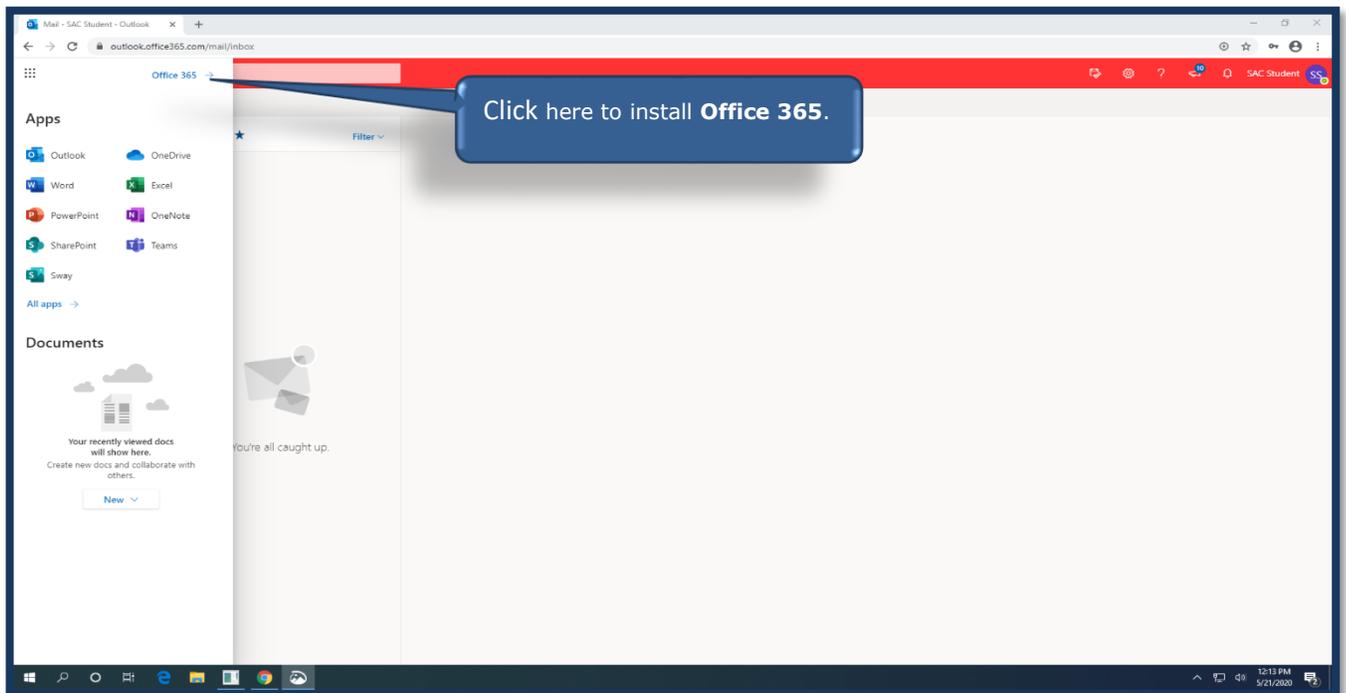
Office 365 products Installation Guide

The following instructions will guide you in the installation process of **Office 365** on your PC or personal devices

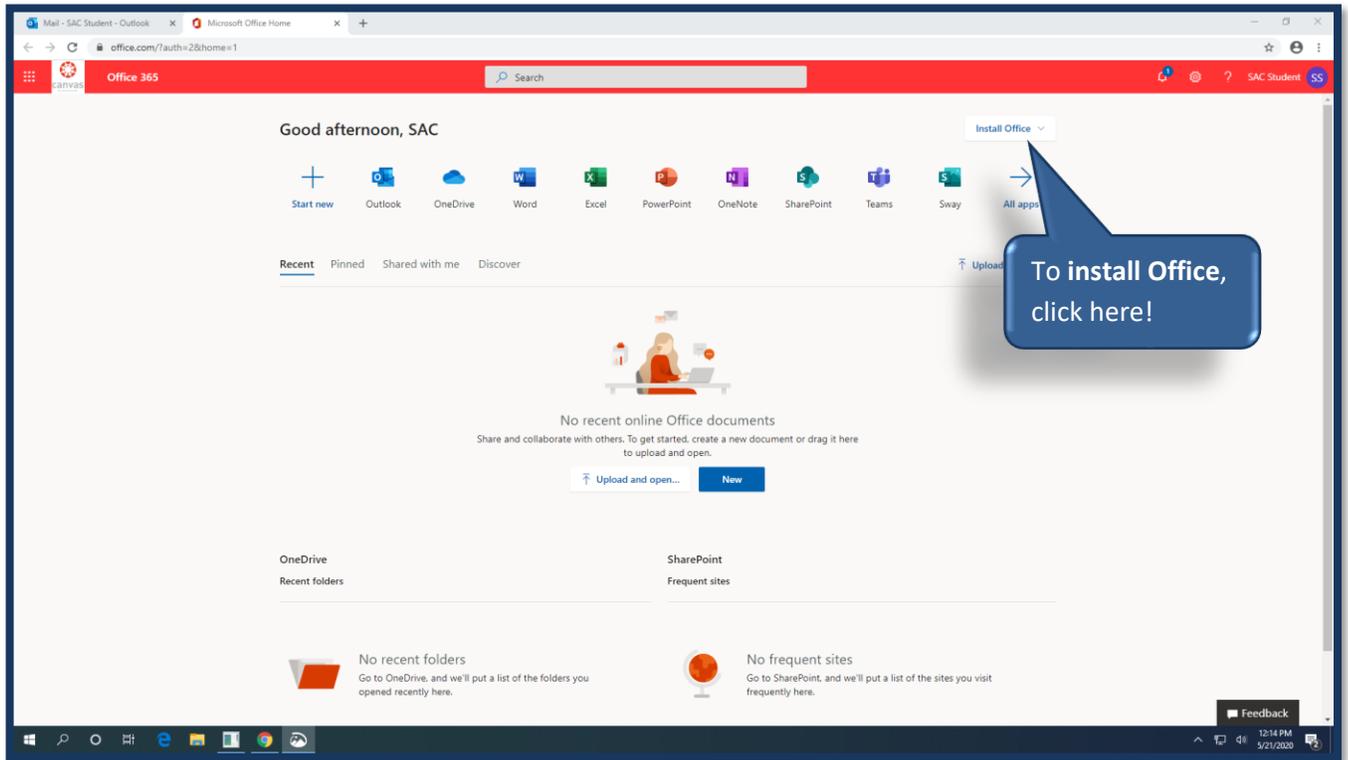
1. Login to your email inbox and **Click on the 9 dots** on the left-hand side.



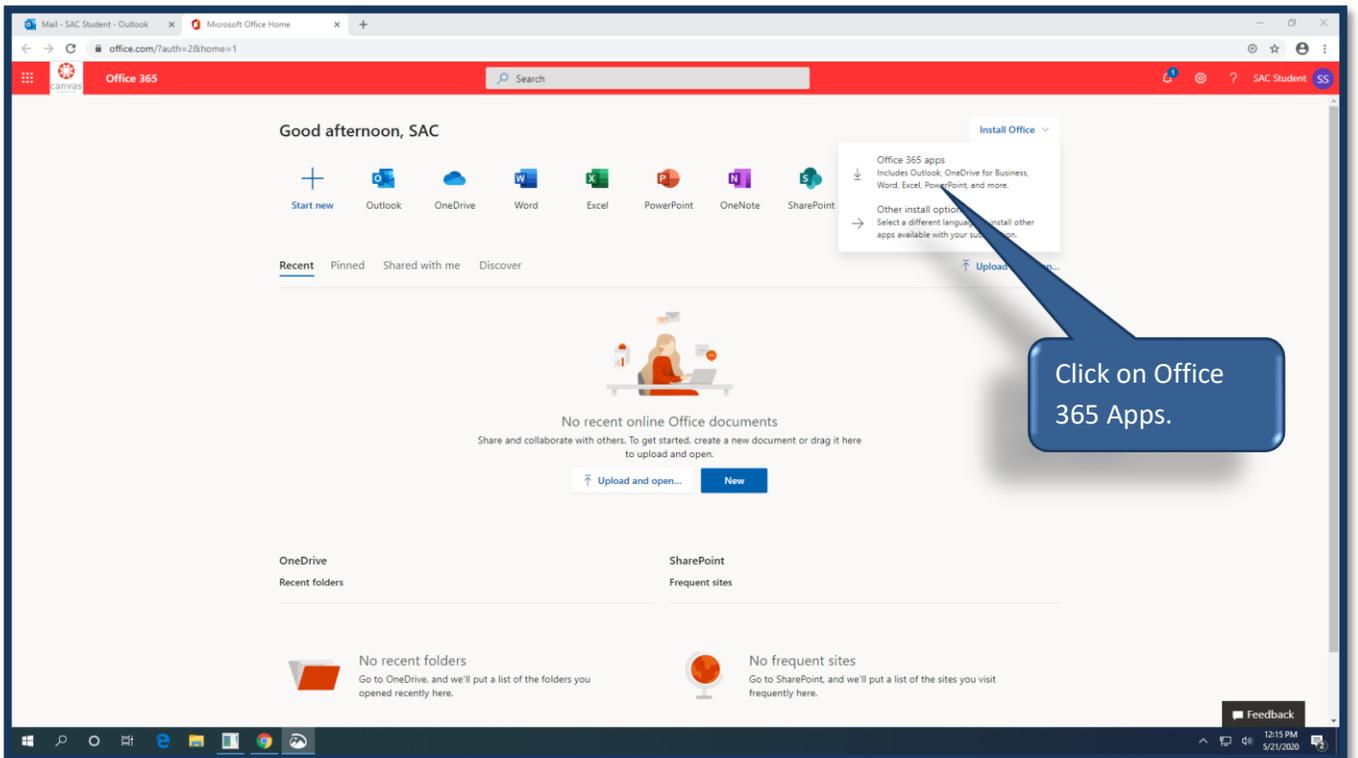
2. Click on **Office 365**.



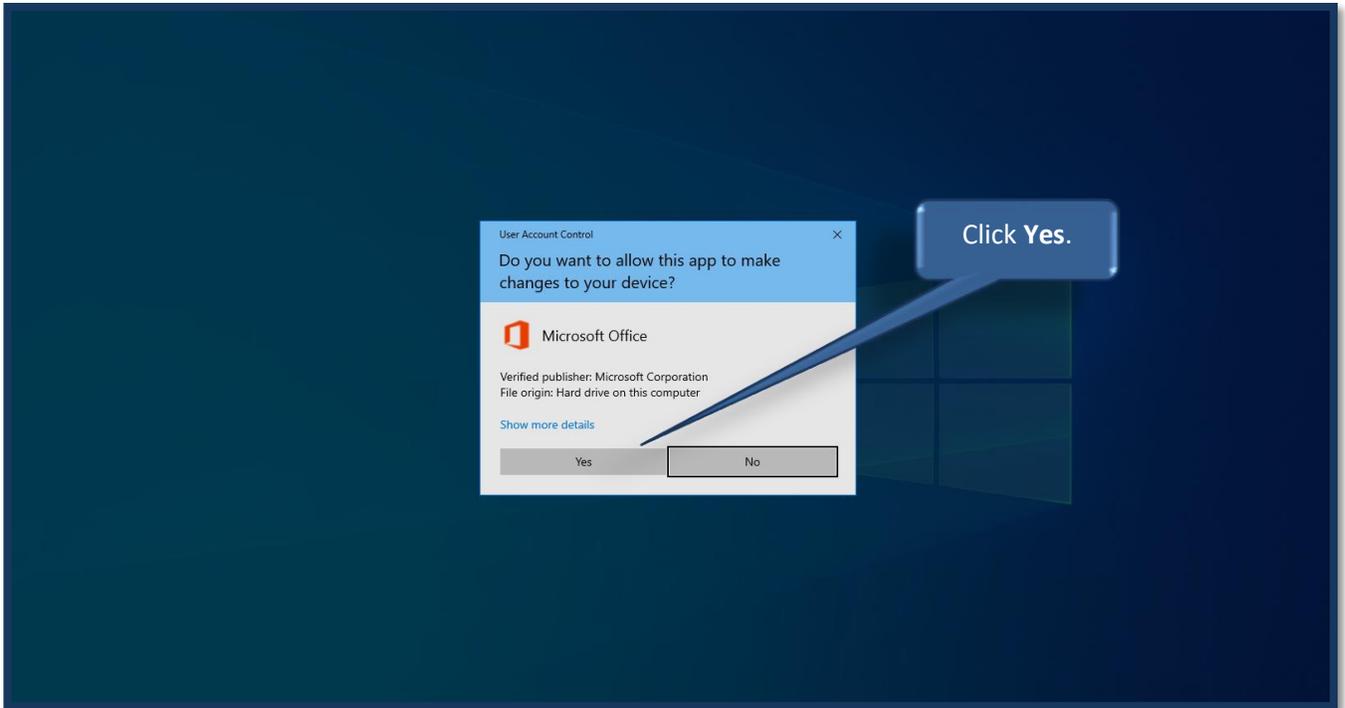
3. Click on Install Office.



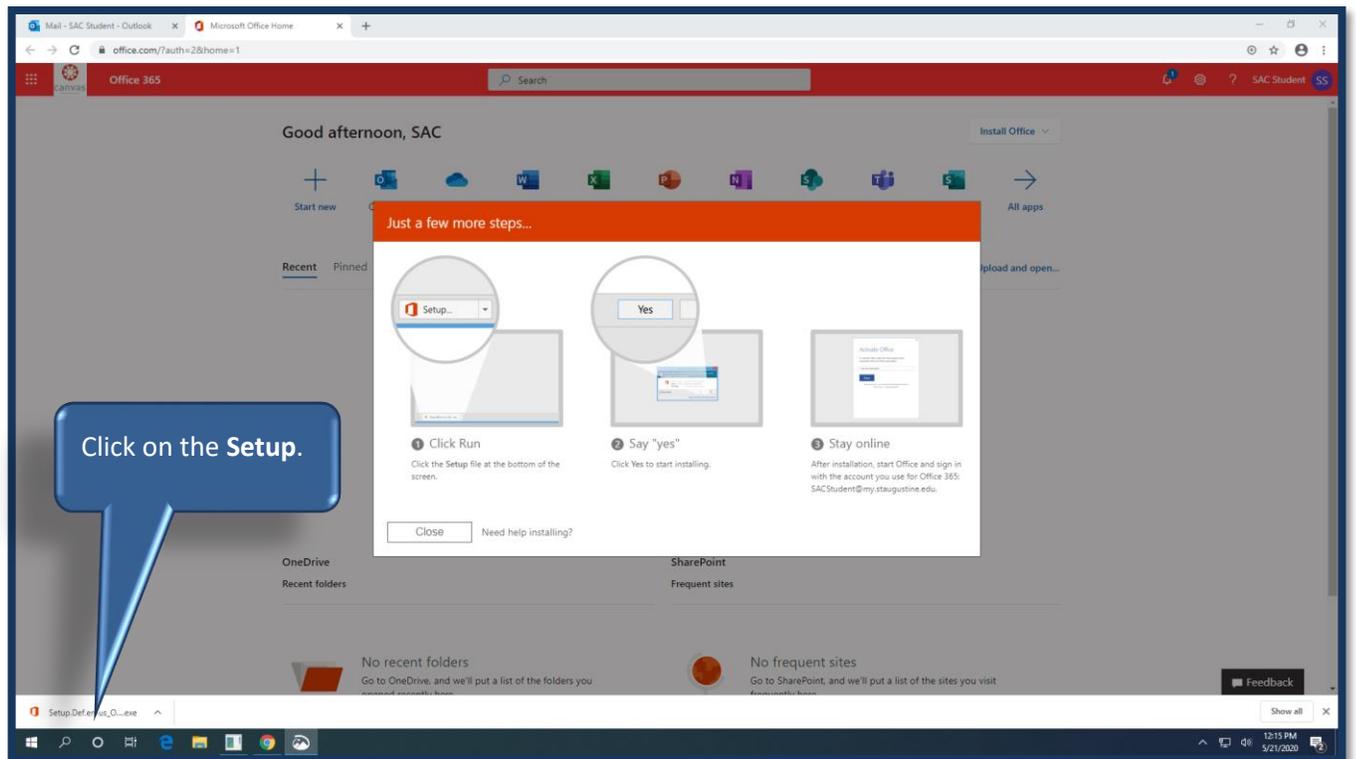
4. Click on Office 365 Apps.



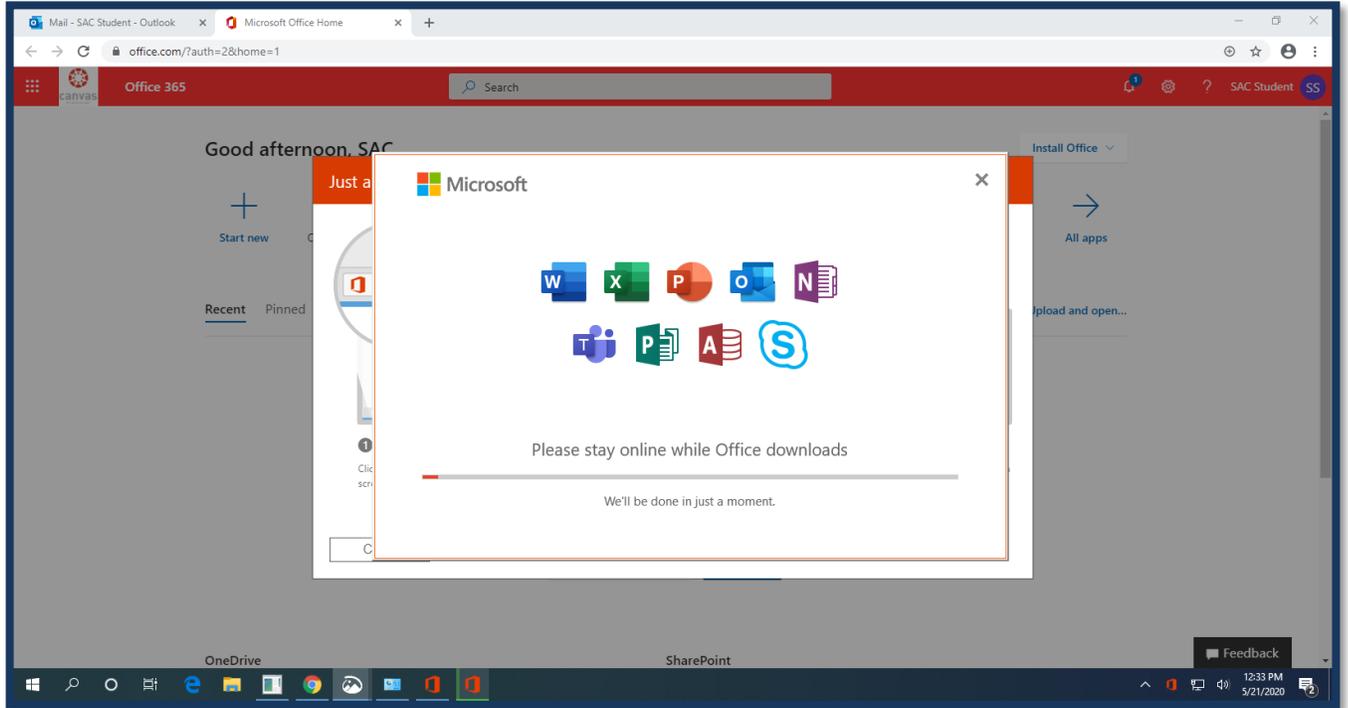
5. Click Yes.



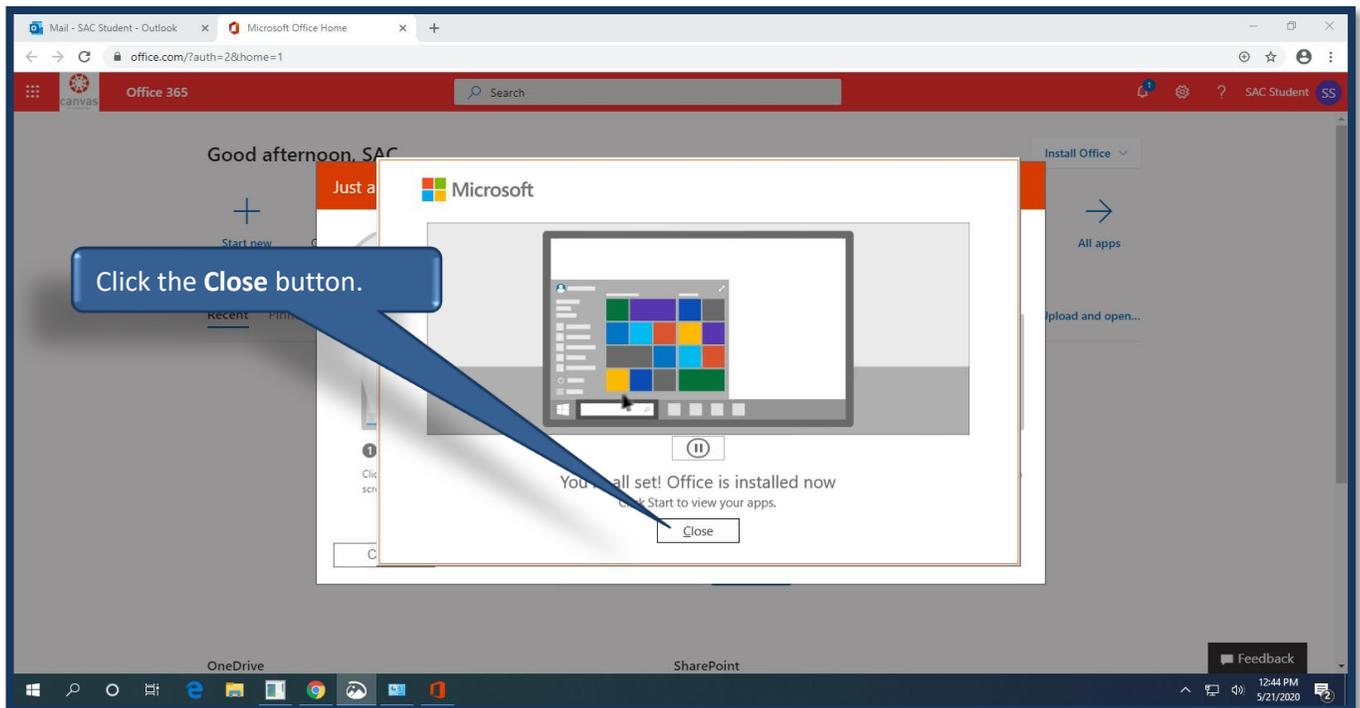
6. Click on the Setup.



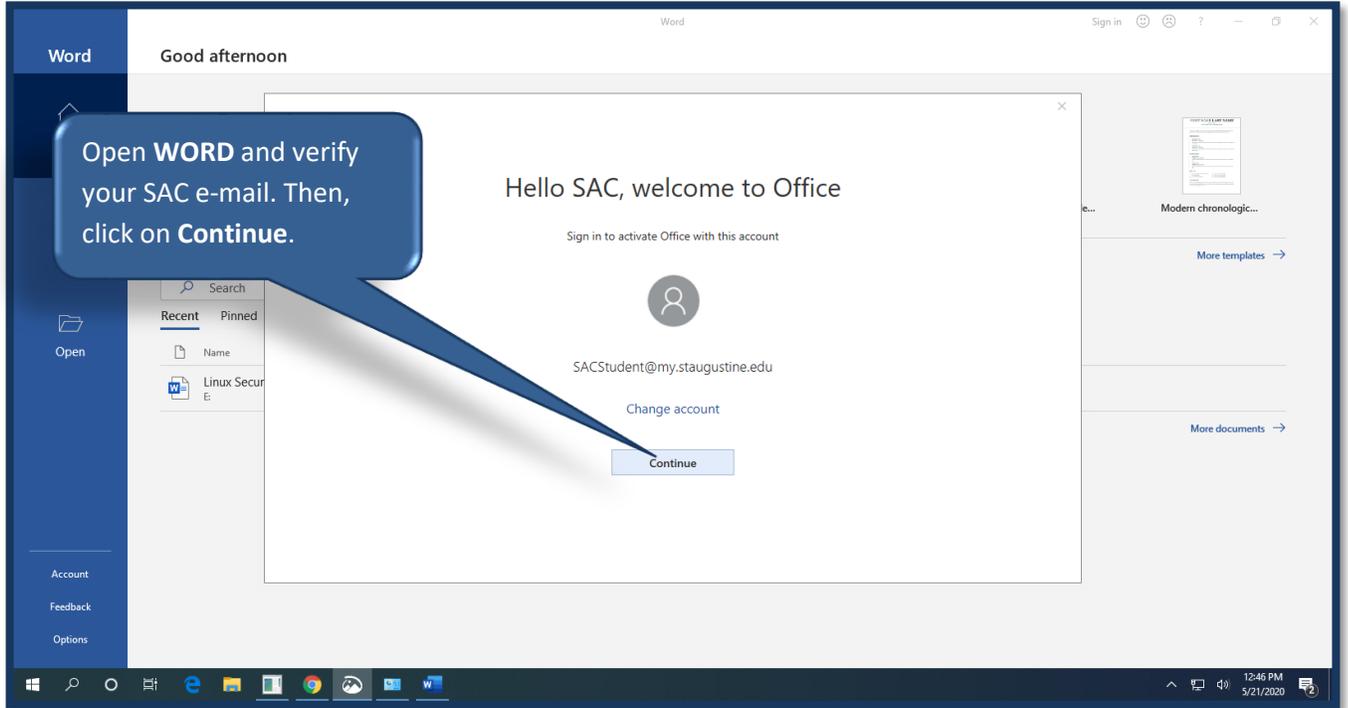
7. Wait while office downloads.



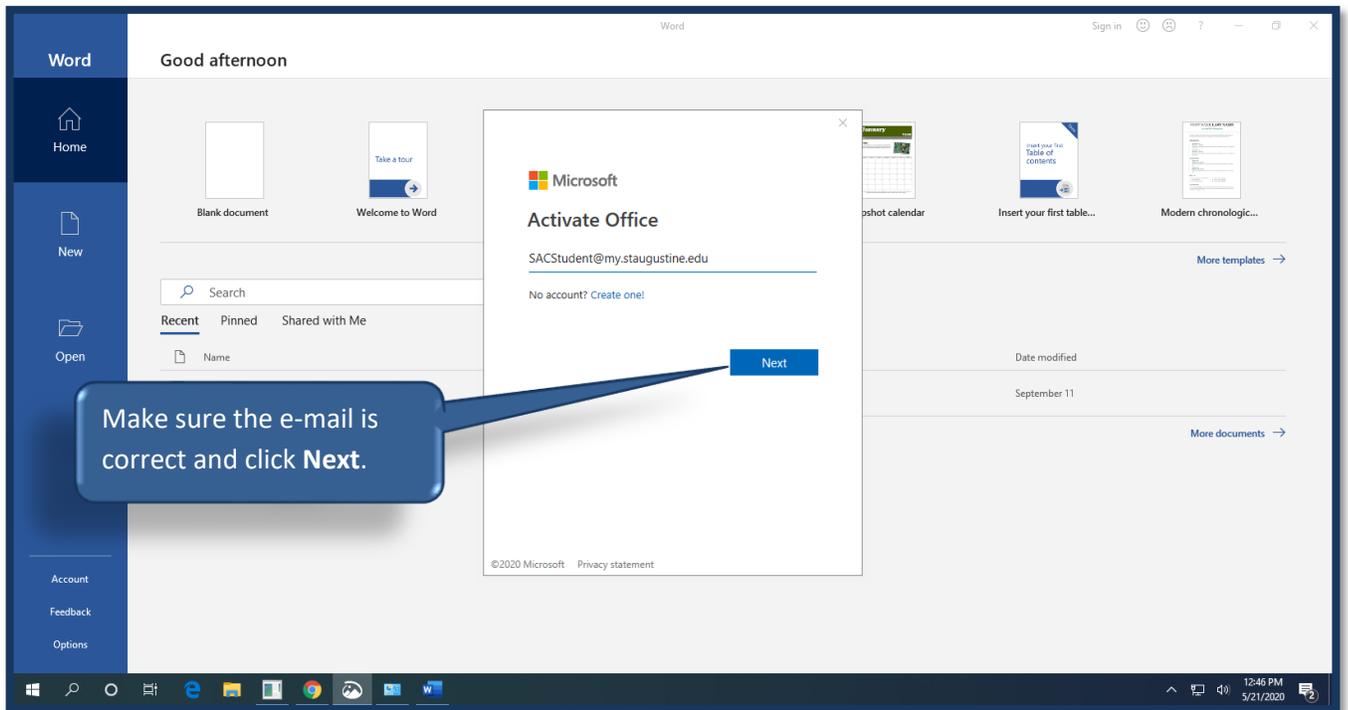
8. After the installation is complete, click the **Close** button..



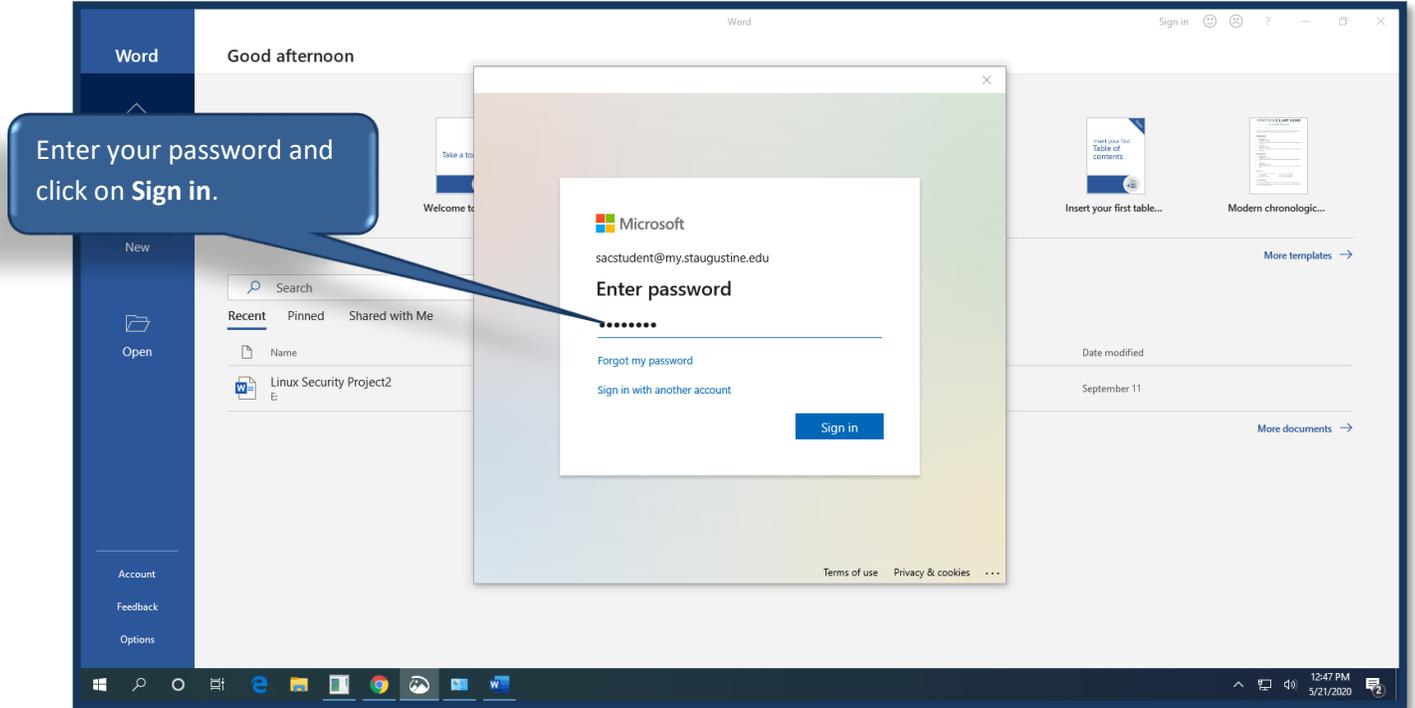
9. Open Microsoft Word and verify your E-mail.



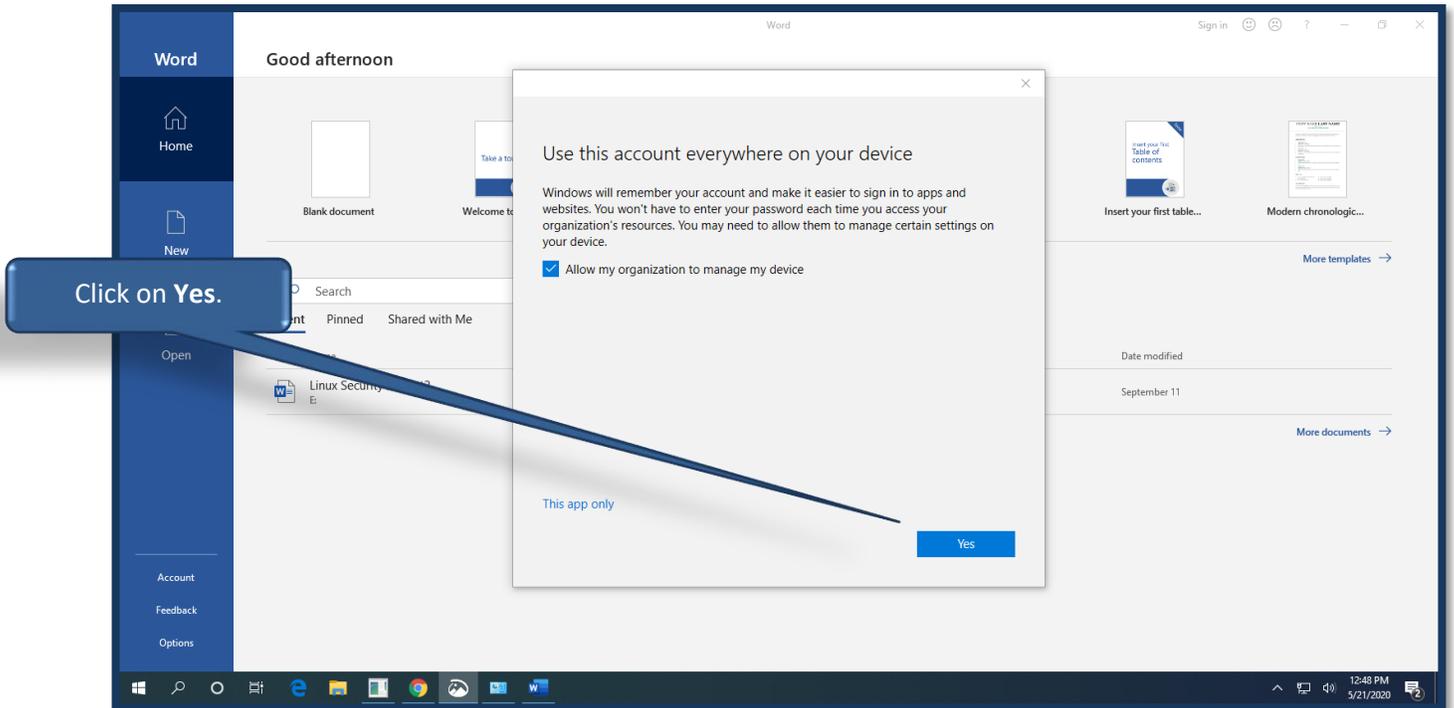
10. Verify your E-mail and click **Next**.



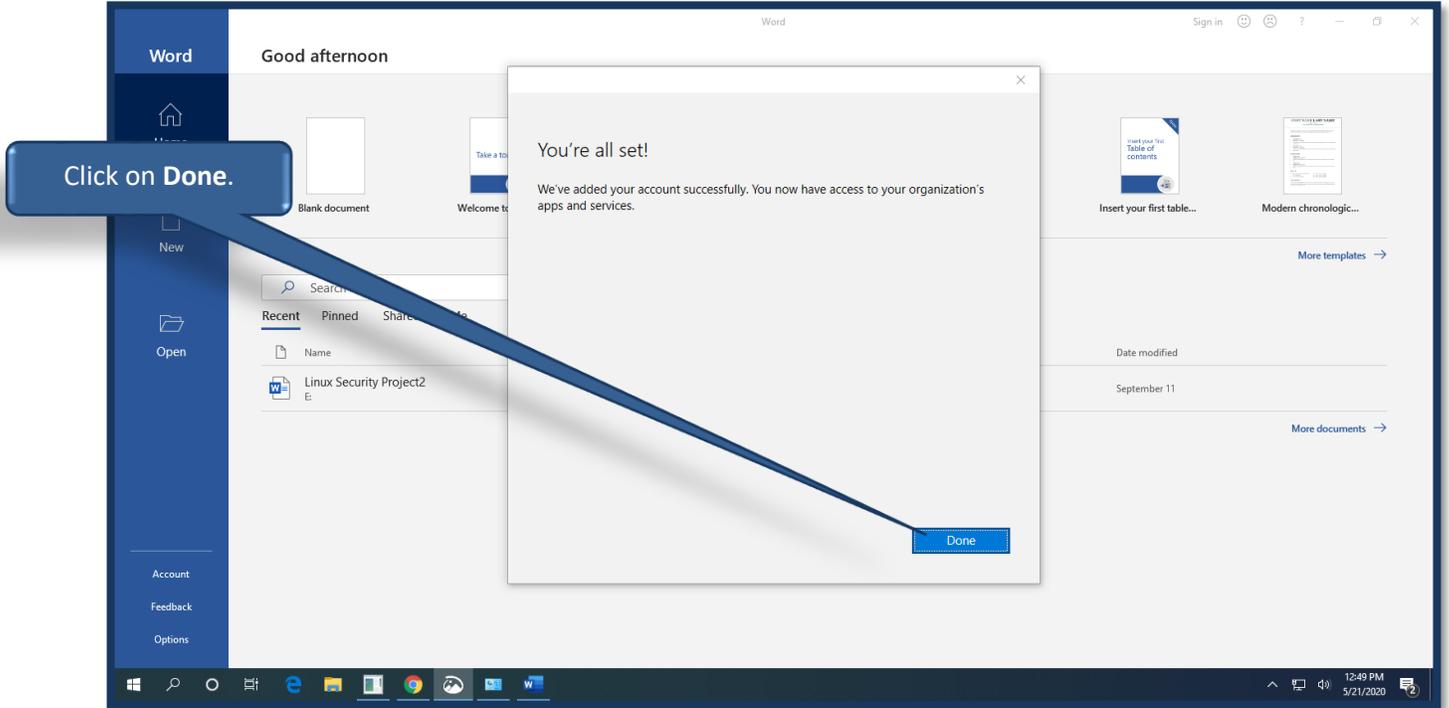
11. Enter your password.



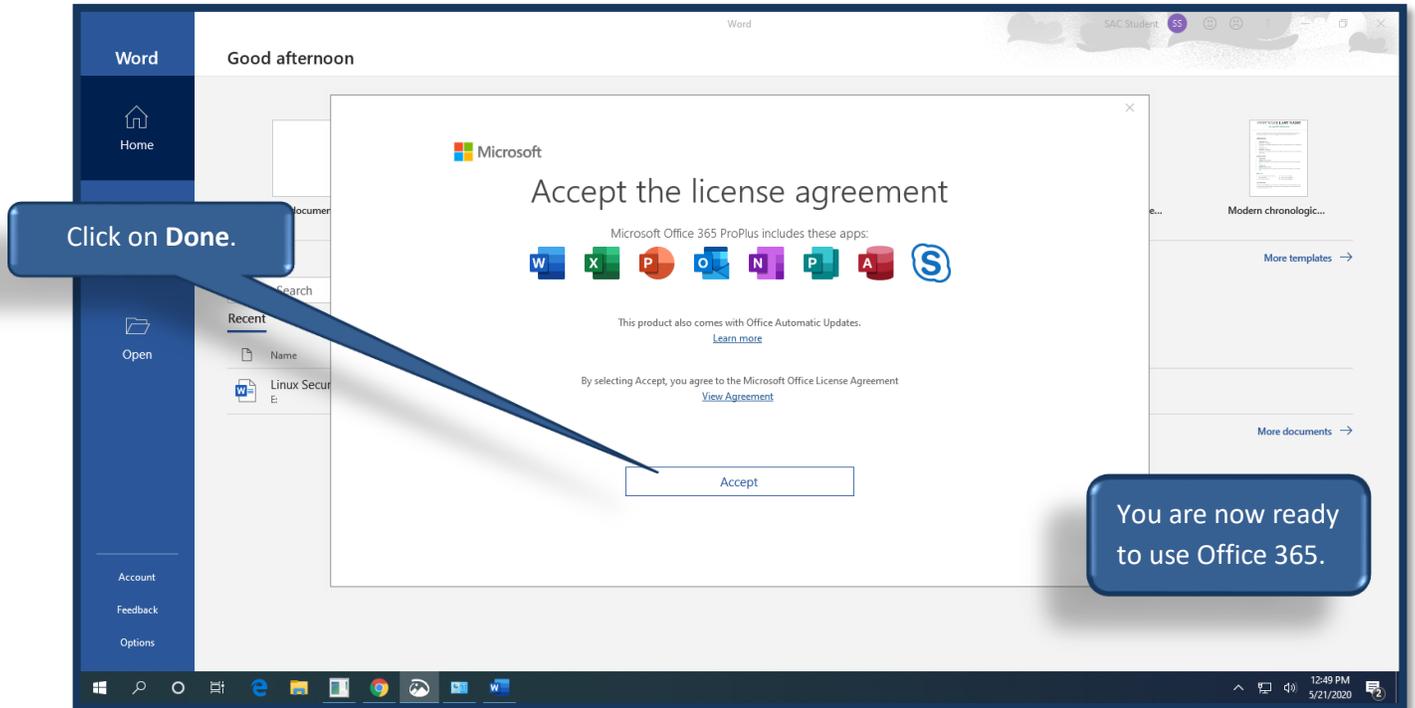
12. Click on Yes.



13. Click on Done.



14. Click on Accept to activate the license.



If you have any questions or **issues installing Office 365**, please contact our IT department at **773-878-3855** or send us an email to: **helpdesk@staugustine.edu**