Office 365 products Installation Guide

The following instructions will guide you in the installation process of **Office 365** on your PC or personal devices

1. Login to your email inbox and **Click on the 9 dots** on the left-hand side.

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2. Click on Office 365.

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3. Click on Install Office.



4. Click on Office 365 Apps.

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5. Click Yes.



6. Click on the Setup.

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8. After the installation is complete, click the **Close** button..

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| OneDrive | SharePoint | Feedback ∧ ₽ 40 1244 PM 5/21/2020 ₽ |

9. Open Microsft Word and verify your E-mail.

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10. Verify your E-mail and click Next.

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11. Enter your password.

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12. Click on Yes.

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13. Click on Done.

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14. Click on **Accept** to activate the license.

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If you have any questions or **issues installing Office 365**, please contact our IT department at **773-878-3855** or send us an email to: **helpdesk@staugustine.edu**