



ST. AUGUSTINE COLLEGE



NEW STUDENT ORIENTATION



Welcome

Agenda

9:15 am – 11:15 am: Workshops

11:15 am – 1:30 pm: General Information and Lunch

THE U.S. HIGHER EDUCATION SYSTEM

- Associate's Degree
- Bachelors' Degree
- Masters' Degree
- Ph.D. or professional degrees (M.D., J.D., and D.D.S., among others)





- A private, not-for-profit institution
- The most affordable private college in Illinois
- Founded in 1980
- Only bilingual college in Illinois
- Accredited by the Higher Learning Commission
- Named by NYT as # 1 in impacting the socioeconomic status of its students

SAC Degrees- Bachelor Degrees

- **Social Work**
- **Psychology**
- **Hospitality Management**
- **Business Administration**
- **Computer Information Systems**



ASSOCIATE DEGREES

ASSOCIATE OF ARTS (Prepares the student to enter a Bachelor Program)

- Liberal Arts and Science
- Business Administration

ASSOCIATE OF APPLIED SCIENCE (Designed for students who plan to enter the workforce upon graduation)

- Accounting
- Administrative Assistant
- Business Management
- Computer Information Systems
- Culinary Arts
- Early Childhood Education
- Respiratory Therapy

ASSOCIATE OF GENERAL STUDIES

ACADEMIC ADVISING

ALL SITES

9 AM – 7 PM WEEKDAYS; 9 AM – 1 PM SATURDAYS

BILINGUAL ADVISORS

- **Assigned to an advisor at the beginning of the semester, but you can meet with any advisor as needed.**
- **You should meet your advisor on a regular basis to discuss**
 - **Needs**
 - **Academic progress**
 - **Future academic and career goals**
 - **Student resources**

GETTING TO KNOW THE CATALOG

- **THE ONLINE CATALOG CONTAINS...**
 - **A BRIEF HISTORY OF ST. AUGUSTINE COLLEGE**
 - **ADMISSION REQUIREMENTS**
 - **REGISTRATION PROCEDURES**
 - **FINANCIAL REQUIREMENTS**
 - **FINANCIAL AID ISSUES**
 - **ACADEMIC REQUIREMENTS**
 - **DEGREES OFFERED BY SAC**
 - **COURSE DESCRIPTIONS**
 - **STUDENT CODE OF CONDUCT**



IMPORTANT DEADLINES

Always refer to the Catalog's for updated information

- Last day to change courses: **2nd Saturday**
- Last day to drop courses without a grade and receive 100% refund: **3rd Saturday**
- Last day to drop (partially or completely) under SW: **Monday of Week 14th**

OTHER DATES TO CONSIDER

- **EARLY REGISTRATION**
- **BOOK RETURNS**
- **MIDTERM AND FINAL EXAMS**
- **FINANCIAL AID APPLICATION (FALL)**
- **FINANCIAL AID PENDING DOCS DEADLINE**



PREREQUISITES

Prerequisites are courses that need to be taken before

- **Taking a required course**
- **Other courses you want to take**

SERVICES FOR STUDENTS WITH DISABILITIES OR SPECIAL NEEDS

**If you receive special education services or have an IEP,
please bring the documents to your academic advisor**

ATTENDANCE

- **Attend ALL classes, on-time**
- **Absent? Email your instructor = professional respect**
(still be marked absent)
- **Missing 40% may affect financial assistance**

EVERY
SCHOOL DAY
COUNTS

GRADES

Learning the course content is more important than an A grade

- **Your GPA is important for Bachelor programs, scholarships, and transferring**
(C grade required for transferring)
- **Passing Grade: D grade (for most degrees)**
- **Appealing a grade: Check the Catalog for process**



INCOMPLETES



- **Not a “solution” for a failing course**
- **Only assigned if a student is passing a course with a C grade**
- **Request from instructor: Instructor’s decision is final**
- **Must complete requirements before next semester ends; avoid IF**

SAC DEPARTMENTS AND MAIN OFFICES

773-878- ()



- **ADMISSIONS (3656)**
- **ACADEMIC AFFAIRS (3654)**
- **ACADEMIC ADVISING (3216)**
- **TRANSFER CENTER (3960)**
- **FINANCIAL AID (3806 & 3683)**
- **BURSAR (4251)**
- **LIBRARY (3710)**
- **INSTRUCTIONAL SUPPORT (TUTORING-3654)**
- **FOR OTHER SITES, SEE SITE STAFF**



- **Missing documents**
- **Bring a Friend Campaign**

ADMISSIONS: 773-878-3656

- **Academic Departments**

- **Social Work and Psychology**
- **Early Childhood Education and Social Sciences**
- **Languages, Literature, and Humanities**
- **Sciences and Health**
- **Computer Information Systems, Business, and Culinary Arts**
- **Office Hours: All resident faculty and chairs post office hours outside their door. Go visit them!**

ACADEMIC AFFAIRS: 773-878-3654

- **Administers**
 - **Federal, state, and institutional grants**
 - **Loans**
 - **Work study program**
- **ALL students must fill out the FAFSA application yearly**
- **Missing FA deadlines = losing eligibility**
- **Counselors available at all sites**

FINANCIAL AID



BURSAR'S OFFICE: 773-878-4251

- **Determines your balance, if any; cooperate with Bursar's to find a satisfactory solution for your case**
- **Financial advising available**
- **Be financially savvy from day 1**
- **Payment plans**
- **An outstanding balance affects**
 - **transcripts and diplomas**
 - **registration**



TRANSFER AND CAREER CENTER

773-878-3960

Can help you:

- **Find a job**
- **If receiving services for Veterans**
- **Create a resume**
- **Prepare for interviews**
- **Transfer to a four-year institution**



CANVAS: OUR LEARNING MANAGEMENT SYSTEM

- **CANVAS PROVIDES RESOURCES TO EDUCATE STUDENTS IN A COLLABORATIVE AND TECHNOLOGICALLY ADVANCED ENVIRONMENT**
- **MOST FACULTY USE IT AS A SUPPLEMENTAL RESOURCE; OTHERS WILL TAKE ADVANTAGE OF ITS MOST ADVANCED FEATURES**
- **CANVAS IS SMARTPHONE/TABLET FRIENDLY**
- **GRADES, CALENDAR, HOMEWORK, QUIZZES, COURSE MATERIALS, ACCESS FROM ANYWHERE.... POSSIBILITIES ARE LIMITLESS**

TUTORING



- **Math and English; maybe others**
- **Begins the 3rd week of classes**
- **Hours posted at each location**
- **Bring your course materials and assignment description**

Struggling in a class? Talk to your instructor & advisor

INFORMATION COMMONS

Access Library resources **ONLINE** anywhere!

- Thousands of E-books and journals in English & Spanish
- Research Companion & Tutorials
- Free Grammar Check: PaperRater
- Connected to the world of academia



ID CARDS AND SAC EMAIL

- **College ID card**

- Used to access resources
- Take advantage of student discounts

- **SAC E-mail**

- College communications sent to your SAC email
- Submit assignments
- Contact IT staff for help and access instructions

COMPUTER AND INTERNET ACCESS

- **Computer labs are available at all sites**
- **Log-in to SAC WiFi with personal laptops, tablets and cell phones**
- **Check out laptops from IT for class if needed**
- **Especially important if you're taking hybrid or Canvas-supported classes**

UPDATE CONTACT INFORMATION

Why?

- **Financial Aid:** Important Documents and Scholarships
- **Registrar's Office:** Transcripts
- **Important Deadlines:** Adding/Dropping courses, Refunds, Transfer Options
- **Upcoming Events:** Workshops, Job Fairs
- **Notifications:** Emergencies



STUDENT COMPLAINTS



- **Right to a fair hearing**
- **Practice your conflict resolution skills 1st**
- **Process**
 - **Written student complaint**
 - **Office of Academic Advising and SAC website**

Grade appeals are not considered a student complaint

CLASS AND INSTRUCTOR EVALUATION

- **GIVING HONEST FEEDBACK ABOUT COURSES AND INSTRUCTORS**
- **ANONYMOUS**
- **COMPLETED AROUND WEEK 11 OF EACH SEMESTER; MAY VARY FOR CLASSES WITH DIFFERENT SCHEDULES**
- **ANOTHER CHANCE FOR YOUR VOICE TO BE HEARD**

- **Class schedule**
- **Study time : 2-3 hrs/week**
per class
- **Family involvement**
- **Attend workshops**
- **You're responsible for your books**
- **Ask questions**
- **Not all classes will be available at the location, day, and time of your convenience**
- **Be aware of your financial responsibility**



Q&A



GOOD LUCK! SEE YOU GRAD DAY!

