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- Early Childhood Education Practicum -

Early Childhood Education Program

Practicum Site Agreement

This agreement is made on _____ by and between the agency and the Early Childhood Education Program at St. Augustine College. This Agreement will be effective for the remaining period from _____ for the required hours during the practicum experience for our student. The student will complete 200 hours at your facility (100 hours working with children in the age group 0-3 and 100 hours with children in the age group 3-7). Please indicate the age group on their verification letter of your stationary at completion of practicum experience.

The purpose of this agreement is to provide the St. Augustine student with a practicum experience in the field of Early Childhood Education.

Name of Student: _____
Organization Name: _____
Address: _____
Phone: _____ Supervisor's Name: _____

Purpose

The purpose of this agreement is to provide the St. Augustine College student with a practicum experience in the field of Early Childhood Education.

The Early Childhood Education Program at St. Augustine College agrees:

- To provide a Coordinator who will be supervising the Student Teacher and facilitating communication between St. Augustine College and the practicum site.
- To notify the student teacher that she/he must adhere to the administrative policies, rules, standards, and schedules, and practices of the practicum site.
- That the Coordinator shall be available for consultation with both the on-site Cooperating teacher and the student teacher and shall be immediately contacted should any problem or change arise in relation to the student teacher, the site or the college.
- That the Coordinator shall provide the practicum student with an observational on site visit in which the student will be observed leading an activity.
- The instructor in consultation with the on-site Cooperating Teacher and Visiting Supervisor is responsible for the assignment of a final practicum grade.

The Practicum Site Agrees:

- To assign an on-site qualified, experienced Head Teacher that will provide the time and interest in guiding & training the practicum student.
- To provide opportunities for the practicum student to engage in a variety of developmentally appropriate activities, under the Head Teacher's guidance.
- To provide the practicum student with support from the on-site Head Teacher and gradually allow the student to become more independent.
- To provide a written evaluation of the practicum student's performance based on criteria established by the Early Childhood Education Program.
- To provide a letter (on letter head) confirming the student's completion of the required 200 practicum hours.

The Student Teacher agrees:

- To act in a professional manner that is consistent with the NAEYC Code of Ethics and to practice in accordance with these standards; any serious breach of an unethical behavior on the part of the student teacher will result in a removal from the practicum site, a failing grade, and documentation of such behavior in the student's permanent record.
- To be available to the site Head Teacher and the Instructor for conferences and to keep the instructor informed regarding the practicum experience.
- To comply with the rules; polices, and regulations of the site (i.e. staff development, working hours, schedules, etc. emergency procedures, etc.)

- To plan and implement an activity during the first observational visit and to take the role of the Head Teacher by completing a week long lesson plan and directing an entire class for a week.
- To complete all practicum course requirements and to demonstrate the specified minimal level of Early Childhood Education practices, knowledge, and competence in the various practicum activities which will be evaluated during the student's teacher practicum experience.

Practicum Activities:

Mark those that your practicum site may have the student teacher practice, perform, and complete during the practicum experience.

- Assess children's development
- Plan developmentally appropriate activities and experiences.
- Create appropriate learning materials (book, game, puzzle, etc.)
- Create activities that promote – physical/motor, language, cognitive, and social/emotional development
- Classroom management techniques such as safety, healthy activities and guidance are demonstrated.
- Formulates transitions and routines
- Create Lesson Plans
- Initiate the role of a Head Teacher
- Promote creativity in children.
- Other: (attending parent meeting, staff meeting, etc.)

Signature of all parties involved:

Head Teacher _____

Site Director _____

Site address _____ **city** _____ **zip code** _____

Telephone number

Student Teacher name _____ **ID#** _____

Address _____ **city** _____ **zip code** _____

Telephone number

Instructor's Signature: _____

Date: _____